2018 Job Opportunities
Join the Renaissance 21 Team and help support at-risk youth!
Please email your resume to contact@renaissance21.org.

Personnel and Consultant Position Descriptions

NEED:

Volunteer Coordinator
- Work Responsibilities: Recruit volunteers, schedule and coordinate volunteers meets. Lead volunteers in Community Engagement, host volunteer Group Work/Study Sessions. Help host Silent Auction.
- Qualifications Needed: High school diploma/GED. Experienced communicator and team worker. Ability to commit to a full program cycle. Must pass criminal background check. Must provide 3 references.
- Part-time: 12hrs/month. 2 Saturdays each month (4 months).
- $15/hr

Intern Assistant
- Work Responsibilities: Assist Program Director with scheduling, coordinating, recruiting, hosting, data entry, errands, etc.
- Qualifications Needed: High School diploma/GED. Experienced communicator and team worker. Experience working independently. Ability to commit to a full program cycle. Driver's license. Must pass criminal background check. Must provide 3 references.
- Part-time: One 20-hour paid training week and 8hrs/week for 15 weeks.
- $15/hr

Lead Teacher
- Work Responsibilities: Lead the teaching team. Provide a fun, creative, safe, and welcoming environment for students to learn hands-on STEM. Lead our pre-existing STEM lesson plans for mobile and web development. Work with teaching teams to ensure students are individually supported to learn programming skill set. Must be willing to complete one-week paid training for STEM workshops and write final reports for workshop wrap up. Lead teacher must coordinate regularly with Program Director.
- Qualifications Needed: High School diploma/GED & some college education. 2+ years experience working with youth. 2+ years experience with tutoring or instructing is preferred. Ability to commit to a full program cycle. Must pass criminal background check. Must provide 3 references.
- Part-time: One 20-hour paid training week, 5hrs/week for 10-week workshop, 8-hour post-workshop wrap-up.
- $20/hr
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NEED:
Teacher

● Work Responsibilities: Provide a fun, creative, safe, and welcoming environment for students to learn hands-on STEM. Lead our pre-existing STEM lesson plans for mobile and web development. Work with teaching teams to ensure students are individually supported to learn programming skill set. Must be willing to complete one-week paid training for STEM workshops and write final reports for workshop wrap up.

● Qualifications Needed: High School diploma/GED & Some College education preferred. Experience working with youth. Experience with tutoring or Instructing is preferred. Ability to commit to a full program cycle. Must pass criminal background check. Must provide 3 references

● Part-time: One 20-hour paid training week, 5hrs/week for 10-week workshop, 8-hour post-workshop wrap-up.

● $15/hr

IT Manager

● Work Responsibilities: Transport and sets-up workshop computing workstations and internet connections. Maintains the integrity of all workshop computer workstations, internet connectivity, associated software, and data storage. Troubleshoot training and workshop computing concerns. Conduct daily network backup operations.

● Qualifications Needed: IT related education preferred. 2+ years’ experience in computer networks and systems maintenance. 2+ years’ experience on current computing systems. Ability to communicate technical concepts effectively to workshop teachers. Driver’s license. Ability to commit to a full program cycle. Must pass criminal background check. Must provide 3 references.

● Part-time: One 28-hour training week, 6hrs/week for 10-week workshop.

● $20/hr